

Fiscal Monitoring and Independent Audits

Fiscal Monitoring Partnership

- Paul S. Alamo
- Grant Coordinators IV
 - 512-490-7109
 - Paul.Alamo@tjjd.texas.gov
- Probation.Independent.Audits@tjjd.texas.gov

Fiscal Monitoring Tips

- Partnership with TJJD
- Networking with Chiefs
- Networking with State

Grants Monitored

- Grant A – State Financial Assistance
- Grant B – Border Children’s Justice Project
- Grant D – Harris County Leadership Academy
- Grant M – Special Needs Diversionary Program
- Grant R – Regional Alternatives (RDA) Program (Reimbursement)
- Grant S – Prevention and Intervention Demonstration Project
- Grant T – Prevention and Intervention- School Attendance

Monitoring Process

Notice Message submitted to Department Chief with the following attachments:

1. Formal Letter advising of monitoring with date/time
2. Grant Questionnaire
3. Grant Internal Controls Questionnaire
4. Monitoring Preparation Checklist
5. Monitoring Express

Salary Survey Example

- First Column: Employee Names
- Second Column: FY2021 Annual Base Salary
- Third Column: FY2020 Annual Base Salary
- Fourth Column: Percentage of Increase
- Salary increase between 8% - 12% require a waiver from TJJD
- Salary increases above 12% are not authorized

Independent Audits

Audit Requirements are the guidelines and are disclosed prior to September 30th of every year.

Audits are due March 1st of every year. Send the audit to one of the following:

- Probation.Independent.Audits@tjjd.texas.gov
- Paul.Alamo@tjjd.texas.gov