



TEXAS  
**JUVENILE JUSTICE**  
DEPARTMENT

**Post-Legislative Conference**

August 17, 2021

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**State Aid: FY22 Allocation  
Methodology and Contract Changes**

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**Allocation Methodology**

**Basic State Aid Grant**

- State Aid Formula Funds – allocated \$131,806,189
- Used the formula adopted by the TJJD board in April 2021
  - Main inputs remain juvenile age population and history of referrals
  - Floor and ceiling comparisons changed from FY16 to the average of the allocations in the 3 most recent fiscal years (FY19-21 for FY22)
- Supplemental and Emergent – allocated \$700,000 (from de-obligated FY21 funds)

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**Allocation Methodology**

**Targeted Grants**

- Directed Grants – allocated \$2.25 million
  - \$1 million to Harris County Leadership Academy (rider #31)
  - \$1 million to El Paso and Harris County Front-End Multisystemic Therapy Teams (riders #37 & 39)
  - \$250,000 to Cameron and Harris County Non-Profit Pilot Programs (rider #35)

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**Allocation Methodology**

**Targeted Grants, cont.**

- Discretionary State Aid – allocated \$8,750,643
  - \$3,012,177 to Prevention & Intervention Projects
  - \$100,000 to Border Children Justice Projects
  - \$1,895,175 to Special Needs Diversionary Programs
  - \$669,794 to Community Projects
  - \$3,073,497 Residential Projects
  - \$250,000 Juvenile Justice Alternative Ed Programs

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**Allocation Methodology**

**Targeted Grants, cont.**

- Reimbursement Grants – allocated \$15,470,521
  - \$7,049,692 to Regional Diversion Alternatives
  - \$5,687,500 to Juvenile Justice Alternative Ed Programs
  - \$2,733,329 to Title IV-E
- De-Obligation/Refunds – estimated \$3.1 million
  - \$1,100,000 to Risk and Needs assessment
  - \$2,000,000 to FY22 RDA obligations
- Any additional funds will be allocated in FY22

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## Contract Changes

- Removes Financial Chart
- Removes all definitions that are also found in the Texas Administrative Code (TAC).
- Adds a definition for Discretionary State Aid (DSA) including the four types (i.e., Community Project, Prevention and Intervention Services, Regional Diversion Alternatives, and Residential Project).
- Moves definitions from the Summary Requirements that were repetitive into the main body of the Contract.
- New Summary Requirements

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State Aid		
4.1.1.1.	GRANT A – Formula Funding – Total Amount	=AMOUNT_TOT AL=
4.1.1.2.	Basic Probation Supervision in the amount of	=AMOUNT_BPS L=
4.1.1.3.	Community Programs in the amount of	=AMOUNT_CP=
4.1.1.4.	Pre- and Post-Adjudication in the amount of	=AMOUNT_PPA =
4.1.1.5.	Commitment Diversion in the amount of	=AMOUNT_CD=
4.1.1.6.	Mental Health Services in the amount of	=AMOUNT_MHS =
4.1.1.7.	Flexible Funding in the amount of	=AMOUNT_FLEX =
<b>Other Programs</b>		
4.1.1.9.	GRANT B – Border Children’s Justice Project in the amount of	=AMOUNT_B=
4.1.1.10.	GRANT D – Harris County Leadership Academy in the amount of	=AMOUNT_D=
4.1.1.11.	GRANT M – Special Needs Diversionary Program in the amount of	=AMOUNT_M=
4.1.1.8.	GRANT R – Discretionary State Aid in the amount of	=AMOUNT_DSA =

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## New Definition - DSA

- 3.6. **Discretionary State Aid (DSA).** A grant created to comply with Human Resources Code (HRC) Section 223.001(c). DSA supports residential and community programs and services that are operated by one or more juvenile probation departments, that have a clearly defined specialized target population based on risk and needs, that use research-based practices, and that have well-defined recidivism reduction goals.
- 3.6.1 **Community Project.** Juvenile probation department or regional programs and services provided in a non-residential setting that are evidence-based and meant to improve a juvenile probation department’s ability to serve youth locally, improve outcomes, and decrease the likelihood of out-of-home placement or commitment to TJJ.D.
- 3.6.2 **Prevention and Intervention Services.** Prevention and intervention programs and services are intended to prevent or intervene in at-risk behaviors that lead to delinquency, truancy, dropping out of school, or referral to the juvenile justice system.
- 3.6.3 **Regional Diversion Alternatives.** Individual juvenile placements, programs, and services intended to divert appropriate juveniles from commitment to TJJ.D.
- 3.6.4 **Residential Project.** Juvenile probation department program or service that is either created or enhanced, provided in an out-of-home placement, evidence-based, and meant to improve a region’s ability to serve youth locally, improve outcomes, and decrease the likelihood of commitment to TJJ.D.

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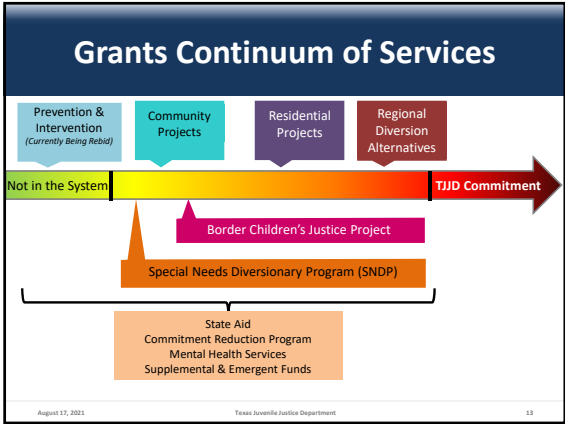
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## Discretionary State Aid

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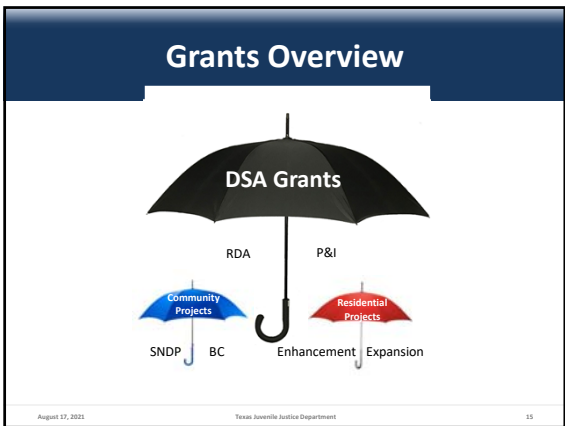
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## DSA Grant History FY 17-19

- First offered in FY 17 again in FY 19
- Goal – encourage the development of research-based community programs that demonstrated recidivism reduction
- Target Population – moderate/high risk and/or moderate/high need
- Reporting – mid year (April 1) and end of year (October 1).

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## DSA in FY 20 - Present

- Solicited RFP's for two program types: Community based and Residential
- Goals –
  - Research based
  - Use data to evaluate
  - Keep youth closer to home/shallow as possible in system
  - Demonstrate recidivism reduction
- Target Population – as defined by the program
- Output Reporting – mid year (April 1) and end of year (October 1).

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## New for FY 22 Prevention and Intervention Returns

- Prevention and Intervention RFP offered for the first time in several years.
- Prevention and Intervention Request For Proposals deadline is September 15th
- Requirements: Youth 6-17, not currently under the jurisdiction of the juvenile probation department, who have no pending formal referrals, and are not under active supervision and their families
- Priority populations:
  - Younger youth with behavior, performance, and/or attendance issues in school
  - Siblings and families with youth involved in juvenile justice

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## Regionalization History

- In 2015, the 84<sup>th</sup> Texas Legislature instructed TJJD to develop and adopt a regionalization plan.
- August 2015 the Regionalization Task Force was established.
- Regionalization Division created March 1, 2016.
- Initial targets set for diversions: 30 diversions in 2016, 150 diversions in 2017, 2018, and 2019.
- In 2020 and 2021 target is 245.

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## Probation Regions



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## Regionalization Now (Concept)

- Assistance to the field (in general)
- Administration and guidance with DSA Grants
- Data analysis
- Review of Diversion Alternative Applications
- Assistance with budget
- Assistance with monitoring and independent audits
- Assistance with mental health services

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## RDA Numbers

- In fiscal year 2020, we received 414 diversion applications.
  - 80% approval rate
  - 64% placement rate
- In fiscal year 2021 so far, we have received 260 diversion applications.
  - 62% approval rate
  - 60% placement rate

FY 21	Approved Number	Number Placed	Percent Placed
Central	33	30	19%
North	32	27	17%
Northeast	14	19	12%
Panhandle	10	11	7%
South	20	18	12%
Southeast	25	24	15%
West	27	26	17%
<b>Total</b>	<b>161</b>	<b>155</b>	

FY 20	Approved Number	Number Placed	Percent Placed
Central	56	44	17%
North	43	40	15%
Northeast	32	29	11%
Panhandle	19	15	6%
South	68	46	17%
Southeast	49	39	15%
West	62	53	20%
<b>Total</b>	<b>332</b>	<b>266</b>	

\*As of Aug 5.

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## Mental Health Updates

- Continue to increase collaboration and communication with HHSC and DFPS
- Available for consultation
- Development and implementation of Behavioral Health Services Online (BHSO)
  - Increase services to youth
  - Allow for increased continuity of care
  - Give departments important mental health information on youth

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## Contact Information

<b>Ashley Kintzer</b> Manager of Regionalization and County Grants 512-484-9094 Ashley.Kintzer@tjtd.texas.gov	<b>Ryan Bristow (North and Northeast)</b> Regional County Program Administrator 512-460-0946 Ryan.Bristow@tjtd.texas.gov
<b>Deborah Harris-Wiggins (Southeast)</b> Regional County Program Administrator 284-722-2450 Deborah.Harris-Wiggins@tjtd.texas.gov	<b>Mark Williams (Panhandle and West)</b> Regional County Program Administrator 512-460-0849 Mark.Williams@tjtd.texas.gov
<b>Jim Wilson (Central)</b> Regional County Program Administrator 512-490-7988 James.Wilson@tjtd.texas.gov	<b>Javier Aguilar (South)</b> Regional County Program Administrator 959-245-7406 Javier.Aguilar@tjtd.texas.gov
<b>Susan Palacios, PhD, LPC</b> Community Mental Health Program Administrator 512-420-3923 Susan.Palacios@tjtd.texas.gov	<b>Tonya Gonzalez (South, Northeast, Central, Southeast)</b> Budget Analyst 512-490-7977 Tonya.Gonzalez@tjtd.texas.gov
<b>Paul Alamo</b> County Grants Monitor 512-490-7109 Paul.Alamo@tjtd.texas.gov	<b>Gloria Crayton (Panhandle, North, West, Northeast)</b> Budget Analyst 512-490-7939 Gloria.Crayton@tjtd.texas.gov

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# Contract and Budget Application, and Fiscal Reporting

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# CONTRACT

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# Contract Period (pg 1)



Texas Juvenile Justice Department  
**State Aid and Targeted Grants Contract  
and General Grant Requirements**

This is an agreement between the State of Texas, represented by and through the Texas Juvenile Justice Department, hereinafter called "T.J.J.D." and the juvenile board of «DEPARTMENT» County/Judicial District, hereinafter called "Grantee" for the period of September 1, 2021, through August 31, 2023 ("Contract Period"). In consideration of the mutual agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, T.J.J.D. and Grantee agree as follows:

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## Payment Info (pg 7-8)

### IV. OBLIGATIONS AND RESPONSIBILITIES OF T.J.J.D.

- 4.1. **Monthly Payments.** T.J.J.D. shall make grant payments for the following grants during the term of this Contract in eleven (11) monthly installments during each state fiscal year. The first payment to Grantee will be 16.7 percent of the total grant amount, and each of the remaining 10 payments shall be 8.33 percent of the total, subject to 4.2. below. Prior to the beginning of the first year of the biennium, T.J.J.D. shall provide written notice of any subsequent allocation amounts that may be available to Grantee. T.J.J.D. shall disburse any additional funds awarded under the programs shown below in monthly installments with amounts based on the number of installments remaining in the year.
- 4.2. **Reimbursement Payments.** T.J.J.D. shall, to the extent funds are available, reimburse Grantee for eligible claims presented for payment if T.J.J.D. determines the requirements for reimbursement have been met. Claims under this Contract may only be made for the period this Contract is in effect. Reimbursement programs include the following:

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## First and Final Payment Info (pg 8)

### V. GENERAL DUTIES AND RESPONSIBILITIES OF GRANTEE.

- 5.1. **Process to Receive Grant Funds.** In order to be eligible to receive grant funds, Grantee shall: (1) submit a budget to T.J.J.D., (2) receive approval from T.J.J.D. for the budget submitted, and (3) submit a fully executed Contract to T.J.J.D.
- 5.2. **Confirmation of Need for Final Two Disbursements.** Grantee shall, in a manner specified by T.J.J.D., confirm its need for the full or lesser amount of the final two disbursements of each fiscal year.

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## Special Requests (pg 21; 34)

6. **Salary.** Grant funds shall not be expended for the salary of any individual personnel whose annual salary rate exceeds 108% of his or her salary rate from the previous fiscal year unless prior authorization for such use is provided by T.J.J.D. In no case shall grant funds be expended for the salary of any individual personnel whose annual salary rate exceeds 112% of his or her salary rate from the previous fiscal year. This provision includes the total amount of salary from all funding sources, including local probation department funds. This requirement does not restrict the salary amount of new staff or staff promoted to a new position within the juvenile justice program or facility.
19. **Equipment and Other Capital Expenditures.** Capital expenditures for equipment and other capital assets are unallowable except when specifically provided for within a grant or by Department approval. Items of equipment with an acquisition cost of less than eight thousand dollars (\$8,000) are considered to be supplies and are allowable as direct costs of the grant without specific approval. As used in this section, the following terms have the meanings set forth below:

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## Appendix I (pg 28)

### APPENDIX I

#### GENERAL PRINCIPLES FOR DETERMINING ALLOWABLE COSTS

This Appendix contains general principles for determining allowable costs incurred by Grantee under grants, contracts, and other agreements with T.J.D. These principles apply to all T.J.D. grants, except to the extent a requirement in a Targeted Grant conflicts with these general principles, in which case the Targeted Grant requirement controls. These principles highlight relevant portions of Uniform Grant Management Standards (UGMS) and are consistent with the Uniform Grant Management Standards, Part II, Attachment A, which is hereby incorporated by reference.

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## Executed Contract (pg 38; 39)

For the SIGNATURE portions of the terms of this Contract, the parties hereto, in their capacities as stated, execute this Contract with their signatures and bind themselves:

**THE STATE OF TEXAS,** Acting By and Through the Texas Juvenile Justice Department

By: \_\_\_\_\_ Typed Name \_\_\_\_\_

Title: Executive Director

Witnessed by: \_\_\_\_\_ Typed Name \_\_\_\_\_

Title: \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Typed Name \_\_\_\_\_

Title: \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Typed Name \_\_\_\_\_

Title: \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Typed Name \_\_\_\_\_

Title: \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Typed Name \_\_\_\_\_

Title: \_\_\_\_\_

Contract for  
**JUVENILE BOARD RESOLUTION**

Contract No: \_\_\_\_\_ Date: \_\_\_\_\_

Contract Title: \_\_\_\_\_

<small>Contract Description:</small>	

Contract Value: \_\_\_\_\_

Contract Period: \_\_\_\_\_

Contract Location: \_\_\_\_\_

Contract Start Date: \_\_\_\_\_

Contract End Date: \_\_\_\_\_

Contract Status: \_\_\_\_\_

Contract Type: \_\_\_\_\_

Contract Category: \_\_\_\_\_

Contract Sub-Category: \_\_\_\_\_

Contract Code: \_\_\_\_\_

Contract Description: \_\_\_\_\_

Contract Notes: \_\_\_\_\_

Contract Comments: \_\_\_\_\_

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## Grants

- State Aid (A)
- Border Project (B)
- DSA - Community Programs (DSACP or DC)
- DSA – Residential (DSARES or DR)
- SNDP (M)
- Vocation – Pilot (V)
- Prevention & Intervention (S or T)

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## Grants

- Harris Leadership Academy (D)
- Multi-Systemic Therapy (MST or MT)
  
- Risk & Needs Assessment (RISK or RN)
- Prison Rape Elimination Act (PREA or PA)
  
- JJAEP Discretionary (W)

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## Reimbursement Programs

- Title IV-E
  - Federal
  - Through DFPS
  - Reimburses a percentage
- Regional Diversion Alternatives (R – RDA)
  - State
  - Through TJJD
  - Reimburses dollar for dollar – 100%

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## Funding Categories

State-Aid Grants					
Basic Probation Supervision	Community Programs	Pre & Post Adjudication	Commitment Diversion	Mental Health Services	TOTAL

- Basic Probation Services (BPS)
- Community Programs (CP)
- Pre & Post Adjudication (PPA)
- Commitment Diversion (CD)
- Mental Health (MHS)
  
- Flexible Funds

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## Budget / Expenditure Categories

Budget/Expenditure Categories		
Court Intake	\$	• Court Intake (CI)
Direct Supervision	\$	• Direct Supervision (DS)
Youth Services	\$	• Youth Services (YS)
MH, MH, Assessments	\$	• MH Assessments (MHA)
Comm-Based Prog (General)	\$	• Comm-Based Program (General) (CBPG)
Comm-Based Prog (MHA)	\$	• Comm-Based Program (MH) (CBPMH)
Resid Prog & Services	\$	• Residential Programs & Svcs (RP)
Post-Adj (Non-Secure)	\$	• Post-Adj (Non-Secure) (PANS)
Post-Adj (Secure)	\$	• Post-Adj (Secure) (PAS)
Detention/Pre-Adj	\$	• Detention/Pre-Adj (DPA)
Resid. MH, MH, Placement	\$	• Residential MH Placement (RMHP)
TOTAL	\$	

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## Budget/Expenditure SUB-Categories

- Salaries & Fringe
- Travel & Training
- Operating Expenditures
- Inter-County Contracts
  - Between your county and another
- External Contracts
  - All private providers regardless of location

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## Expenditure Reporting

Reporting Category	Period
Q1	Dec 1- Jan 15
Q2	Mar 1-31
Q3	Jun 1-30
Q4	Sep 1-30

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## Expenditure Reporting

- Cash Basis – Q1, Q2, Q3
- Accrual / Encumbrance – Q4
- Trick to ensure any adjustments are included
  - Q1 – Sept 1 – Nov 30
  - Q2 – Sept 1 – Feb 28
    - minus previously reported (Q1)
  - Q3 – Sept 1 – May 31
    - minus previously reported (Q1+Q2)
  - Q4 – Sept 1 – Aug 31
    - minus previously reported (Q1+Q2+Q3)
- No submit button – “In Progress” until auto-closes

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## Expenditure Adjustments

- Adjustment Periods
  - Q1, Q2, Q3 – NONE
    - Any adjustments for these quarters should be “netted out” in the following reporting period
  - Q4 (EOY) – 15 days (October 1-15)
- Missed reporting will be considered unexpended funds

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## RDA “expenditure” reporting

- Reimbursements MUST go back to the original source of funding
- Crossing Quarters
  - Cash basis = net out on it’s own
- Crossing Fiscal Years
  - EOY = assume you have received the reimbursement

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## Other types of reporting

- Certification of Local – CHIEF ONLY
  - Feb 28 (available in GM Dec 1)
- Independent Audit: Mar 1
- EOY Program Reports: Oct 1
- Grant/Reimbursement Program
- JCMS / EDI
- Research



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## Refunds

- Due Nov 1<sup>st</sup>
- Include on remittance
  - Fiscal Year
  - Grant
- Mail to:
  - Texas Juvenile Justice Department
  - Attn: Fiscal – County Grants
  - PO Box 12757
  - Austin, TX 78711

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<p>Tonya Gonzalez (C, NE, S, SE) Cell: 737-932-5482 tonya.gonzalez@tjjd.texas.gov</p>	<p>Gloria Crayton (PH, W, N) 512-490-7939 gloria.crayton@tjjd.texas.gov</p>
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**JJAEP Rider Changes**

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**JJAEP Rider Update**



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**First,  
Context for understanding JJAEP Funding:**

The amount of \$96 per student per day for the JJAEP is an **estimated** amount and not intended to be an entitlement.

The amount of \$96 per student per day may vary depending on the total number of students actually attending the JJAEPs.

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**The Biggest Change:**

If the daily mandatory attendance reimbursement rate falls below \$86 per day due to increased days of attendance. TEA will increase appropriated funds to JJD to provide a minimum reimbursement of \$86 per attendance day.



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**Initial Amounts Total:**

Fifteen percent at the beginning of each fiscal year to be distributed on the basis of juvenile age population among the mandated counties identified in Chapter 37, Education Code.

**(Total: \$890,625)**

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**JJAEP Summer School**

JJD may expend any remaining funds for summer school programs. Summer school expenditures may not exceed ten percent of appropriation.

**(Approximately 700 days - \$60,200)**  
**(2020-2021 Limit: \$593,750)**

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**Funding for Additional Eligible Students in JJAEPs**

A maximum of \$500,000 in each fiscal year (for a maximum of 90 attendance days per child), is allocated for mandatory counties eligible to receive funding per student day, for students who are required to be expelled from a school district in a county that does not operate a JJAEP.

**(limit: 90 days, 64 youth at \$86)**

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**JJAEP Disaster Compensation**

The JJD may compensate a mandatory JJAEP for missed mandatory student attendance days in which disaster, flood, extreme weather condition, or other calamity has a significant effect on the program's attendance.

**Applied to JJAEP funding**  
**Total: \$65,446**

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**Attendance & Payments 2021**

**Attendance days Reported: 37,708**

**Total funds to be disbursed: \$4,354,135**

**Paid \$86.00 per attended day - regular school year**

**Settle-up add \$10.00 per eligible attended day**

**Will be providing IOWA testing funds**

**JJAEP funds are to stay with the county**

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**JJAEP Performance Assessment Report**

**JJD shall submit a performance assessment report to the Legislative Budget Board and the Governor by May 1, 2022**

**Sent to JJAEPs in July:**

- Costing Report Form
- Biennial Survey

**DUE 11-1-2021**

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**JJAEP FUNDING - COVID**

- Parent request for remote instruction full time is **not** an option
- Foundation School Funds/State Health Dept.
- Allowing absence for **2** events per student so the students can be remote as they quarantine/recover from COVID
- Guidance from TEA will be shared

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**JJAEP Contacts:**

[\*\*Marie.Welsch@tjjd.texas.gov\*\*](mailto:Marie.Welsch@tjjd.texas.gov)

[\*\*Alawan.Thomas@tjjd.texas.gov\*\*](mailto:Alawan.Thomas@tjjd.texas.gov)



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**FLUXX Updates**

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**Fluxx Landing Page**



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**FLUXX**

- New Grant Reporting System
- The following areas will soon be in FLUXX
  - DSA
  - Budget and Finance
  - RDA
  - JJAEP

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## Fluxx and DSA

- Fluxx will have an interface to complete grant applications on-line.
- In the future, departments will be able to submit mid-year and end of year reports via Fluxx

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## DSA Application



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**Supporting Data**  
Provide documentation to support the extent of the problem to be addressed by the proposed program.

Amount Requested

**Program Approach**

**Approach/Interventions:**  
Describe the proposed program in detail, including specific program interventions, treatment approaches and curricula to be used, and intensity and frequency of services to be provided.

**Trauma Informed Care:**  
Describe the program's approach to trauma informed care, and the manner in which the approach is infused throughout the system to include all staff who interact with youth.

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**Research-Based Program**  
Describe how the proposed services are consistent with data-driven and research-based practice for the target population. Applicants may include attachments demonstrating that a proposed program or service is research-driven.

**Risk/Needs/Responsibility Focus:**  
Describe the way in which a youth's risk and treatment needs will be identified and how the program will be responsive to individual youth strengths and needs.

**Capacity And Capability:**  
Provide details regarding the expected level of licensure and/or training of the service providers. Describe the organizational structure in place to support implementation of approaches and interventions with fidelity.

**Program Measures Of Success:**

**Performance Management:**  
Define program output objectives and how they are applicable to the grant project's stated performance measures.

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**Data Management:**  
Detail the program's plan and methods to collect, track, maintain and report data relative to the grant project's stated performance measures.

**Sustainability:**  
Describe the project's plan to sustain the program during and after the grant period.

**Additional Program Information:**  
Please provide any additional narrative information you believe would be helpful in understanding the proposed program or service.

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High Level Budget

Program or Service

Account	FY18-19 Budget	FY19-20	State	Requested Total Cost

Salaries & Fringe

Position Title	Monthly Salary Rate Fringe	Requested Total Cost

Travel & Training

Position	Net of Payroll	Type of Expenditure	State	Requested Total Cost

Supplies & Equipment

Category	Item Code	Comments	Requested Total Cost

Other (Please describe)

Description	Requested Total Cost

- Detailed Budget

+ Documents

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## DSA Application

- Once the application is completed, it will be sent to the Regionalization/Grants Manager to be assigned to a review panel
- Panel reviews and scores applications and they are submitted to Upper Management.
- Departments will be notified via Fluxx, and receive a notification email.

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## State Aid

The following will be done is FLUXX:

- Execution of the Contract
- Allocations
- Completion of Budget
- Expenditures
- Grant Adjustments
  - Budget Adjustment
  - Special Request
  - Local Match Waiver



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## RDA in FLUXX

### Creating a New Record

To create a new record, click the link below.

1<sup>st</sup>

2<sup>nd</sup>

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## RDA in FLUXX

3<sup>rd</sup>

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## RDA in FLUXX

4<sup>th</sup>

5<sup>th</sup>

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**Organization Information**

Probation Department:  [Add New](#)

Location:

Role of Contact:

Chief JPO:

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**RDA Application Information**

Input the Juvenile's PID number below. As you begin entering the number, the system will search existing juveniles in our portal. If the PID number you are searching for cannot be found, please create a Juvenile record from the main page of the Portal. Then return to this application to re-submit.

Juvenile PID Number:

Request the official use the following naming convention: RDA - PID Number - Date  
RDA - 001234567 - 08-14-2021

Request Title:

Committing Offense Code:

Risk Score:

Please include all relevant information regarding prior interventions and/or modifications.

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Court Date:

Is an original petition alleging delinquent conduct or a motion to modify filed with the court?

Did the juvenile probation department provide appropriate interventions with priority given to the treatment needs of the youth?

**Please indicate what type of assistance the juvenile probation department is requesting for the youth, including a recommendation for what type of treatment or intervention is needed and the needs to be addressed.**

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**Placements**

**Proposed Placements**

Select the + icon below to add a new placement. Once saved, you will see the entry appear in the list below. **DO NOT SELECT VIEW**, which will navigate you away from your unfinished application. You can select **EDIT** instead.

Please enter the total amount for your proposed placement

Total Amount Requested:

If Total Amount Requested is less than anticipated length of stay, please explain

By submitting this application, you certify that, if not for the Regionalization Diversion program, the disposition recommendation would be a commitment to TAJC. The chief will be notified of this submission.

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**Add a Proposed Placements**

Placement Request: RDA 1-2021-05505

PID: Will appear once the RDA request has been saved

**Facility or Aftercare**

Placement Request Type: [dropdown]

Choose from the list of placements. If the facility is not available, choose **Other**. If this is for Aftercare, choose Aftercare from the list.

Placement Facility or Aftercare: [dropdown]

Is this your preferred placement?: [dropdown]

Save

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**Add a Proposed Placements**

**Proposed Placement Details**

Length of stay (in days): 180

Daily Rate: \$150

Placement Total Cost: \$27,000.00

Has Youth Been Accepted into this placement(s)/program/ services?: Yes

Is the region the same as the home region?: No

Save

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**Proposed Placements**

Name	# of Days	Rate	Total	Acceptance	Verification
H.O.P.E. Academy	180	\$150.00	\$27,000.00	Yes	

Select the + icon below to add a new placement. Once saved, you will see the entry appear in the list below. **DO NOT SELECT VIEW**, which will navigate you away from your unfinished application. You can select **EDIT** instead.

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## JJAEP Grant Request/Application

Tracks JJAEP usual yearly processes

Includes:

- Beginning of Year Forms**
- Initial Calendar and Waiver**

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## FLUXX: JJAEP Reports

- JJAEP - Monthly Activity Report & Voucher
- JJAEP - Program Review
- JJAEP - Unanticipated Closure Waiver
- JJAEP Biennial Survey
- JJAEP Costing Report

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## Fluxx is subtle...practice is needed

The screenshot shows a web interface for the Probation Portal. On the left, there are navigation menus for 'APPLICATIONS (5)' and 'Open me = Open (5)'. The main area contains several interactive elements: a 'Submit' button, a 'Reload: FLUXX' button, and navigation arrows for 'Next page' and 'Previous page'. A 'Close me:' dropdown menu is visible, and a 'Table of Contents' link is highlighted with a red rectangular box. At the bottom, there are buttons for 'Cancel', 'Save and Continue', 'Save and Close', 'Add files', and 'Start upload'.

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## Application: Beginning of Year

### You will see:

The screenshot displays a detailed view of a 'Willamson' application. It includes the following information:
 

- Willamson** (Mandatory)
- ID: JJAEP-2021-05387
- Request ID: GEN-2958
- Year: 2022
- Initiative: Risk and Needs Assessment
- Amount Recommended: (blank)
- Program Lead: Tonya Gonzalez
- Table of Contents: (expandable section)

 The interface also shows a sidebar with navigation options like 'APPLICATIONS', 'APPLY FOR FUNDING', and 'MANUAL ALLOCATIONS'.

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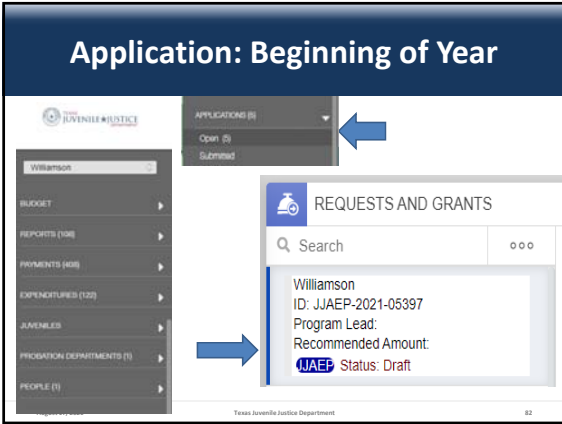
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# Application: Beginning of Year



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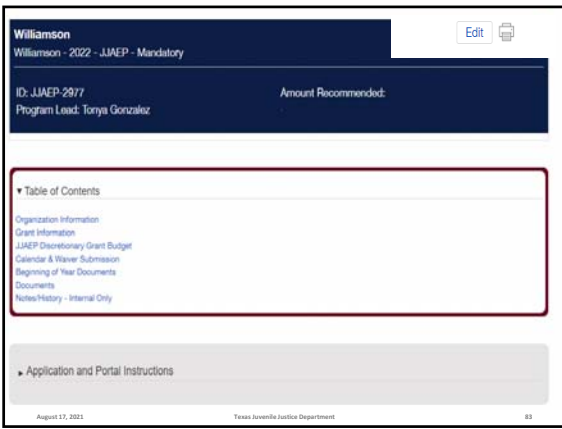
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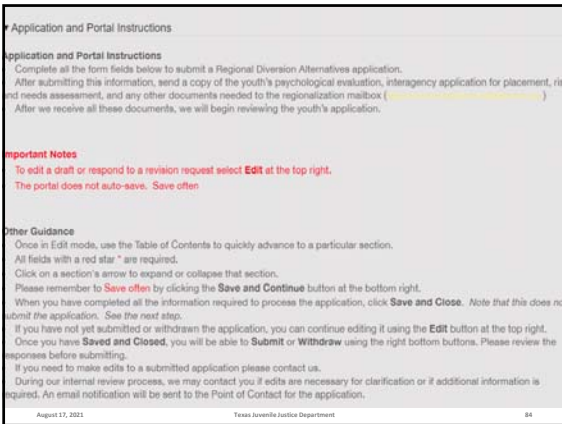
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▶ Application and Portal Instructions

▼ Organization Information

☐ Related Annual Allocation:

☐ Probation Department:

☐ Primary Contact:

☐ Chief JPO:

☐ County Number:

☐ County Region:

▼ Grant Information

☐ Project Title: JJAEP Mandatory

☐ Project Summary:

☐ Amount Requested: \$0.00

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**Application: Beginning of Year**

▼ JJAEP Discretionary Grant Budget

Program	Subcategory	S&F	Travel	Inter-County	Ops	External
Totals						

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**Application: Beginning of Year**

Starts with the Waiver Questions:

▼ Calendar & Waiver Submission

Application for a Waiver of the Required 180 Days of Operation by a Juvenile Justice Alternative Education Program

The above-referenced department/facility hereby requests a waiver from the Texas Juvenile Justice Department regarding the required 180 days of operation per year [Texas Education Code 37.011(f)] for a Juvenile Justice Alternative Education Program (JJAEP).

A waiver will not be granted if the JJAEP has fewer school days than all the school districts in the county.

After review, the Texas Juvenile Justice Department may grant the requested waiver(s) for a period not to exceed one year.

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## JJAEP Calendar/Waiver

<b>How many JJAEP locations do you have? :</b>	1
<b>Name of first location: :</b>	
<b>Name of second location: :</b>	na
<b>What is the JJAEP school day start time for each JJAEP in your county?</b>	8:30 am
<b>What is the JJAEP school day end time for each JJAEP in your JJAEP?</b>	3:45
<b>How many minutes long is your student school day? :</b>	435
<b>How many attended minutes long is your early release school day? :</b>	240

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## JJAEP Calendar/Waiver

**Beginning of Year Documents**

Have you provided, via email, the student carryover list? Do not provide this list in Fluxx. NOTE: No JJAEP student names or information allowed in Fluxx.

**Choose the appropriate answer:**

Enter "All" if you are providing the MOU and all signature pages at one time, or list the subgroup: MOU or districts (spell out district names- A1st ISD, Allen ISD, Eagle Charter, etc. for clarity)

**List your entities.**

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## Beginning of Year Documents

**Documents**

UPLOAD YOUR DOCUMENTS BY SELECTING THE RESPECTIVE + ICON BELOW. ONCE UPLOADED, THE ATTACHMENT WILL APPEAR IN THE DOCUMENTS SECTION BELOW.

- JJAEP School District Calendar +
- JJAEP Start of Year Calendar +
- JJAEP Memorandum of Understanding +
- JJAEP MOU Signature Page +
- JJAEP Student Code of Conduct (SCOC) +
- JJAEP End of Year Program Report +
- JJAEP Management Report +
- JJAEP Policy & Procedure +
- JJAEP Start of Year Waiver +

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## Beginning of Year Documents

*If you have any changes or updates to your documents, select the + icon below to upload a revised document. Be sure to choose the correct document type.*

- JJAEP Updated Start of Year Calendar +
- JJAEP Updated Start of Year Waiver +
- JJAEP Policy & Procedure Update +
- JJAEP Student Code of Conduct (SCOC) +

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## Programs Update

Programs Update

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## Federal Programs

### Family First Prevention Services Act

- Alters the way Title IV-E funds are accessed
  - Focus on community based services rather than placement
  - Only QRTP placement are eligible for reimbursement
- Implements on October 1, 2021
- All youth placed by September 29, 2021 are “grandfathered” into the current system
- DFPS will not submit a prevention plan immediately
  - didn’t receive matching funds from legislature
  - implement pilot programs from existing funds
  - use data from pilots to determine prevention plan

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## Federal Programs

### Family First Prevention Services Act, cont.

- Focus for the next year will be reasonable candidate administration reimbursement
- Propose changes to make this type of claim less cumbersome
  - candidate assessment based on PACT elements
  - use of case days rather than timesheets to determine claimable costs
  - use PACT case plan, with addendum if necessary
- Continue workgroup to build TJJJD recommendation for prevention plan services

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## Probation System Policy and Program Services

- Not necessarily a division “program” per say, but an expansion and further refinement of existing divisional services, priorities, etc.
- Service expansion accompanied by a new staff allocation (June 2021) with the addition of Scott Friedman (Probation System Policy and Program Specialist).

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## Probation System Policy and Program Services (cont.)

### Primary Functions:

- Intra-agency and Juvenile Justice Advisory Council coordination regarding the development and on-going review of Tx. Admin. Code chapters relating to probation services (E.g., Chapters 341, 343, etc.).
- Coordination of systematic reviews of standards, including associated workgroup organization and the review and dissemination of draft standard(s) proposals. Additionally, assistance in the preparation of standards information to be considered by the TJJ Board.
- Collection, organization, and possible advancement of both external and internal recommendations for new standards or the amendment of existing standards.
- Technical and processing assistance for standards waiver and variance applications.

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## Probation System Policy and Program Services (cont.)

- Focused analysis of proposed standards or standards amendments, and their potential impact on local probation programs and facilities.
- Consultative, technical assistance, and training services for local probation system practitioners related to effective programs, services, practices, and standards implementation strategies.
- Assisting in the analysis of proposed and passed legislation to help determine the legislation's potential implications for standards, and local juvenile justice system programs, policies, and procedures.
- Research and analysis of national standards, best practices, system trends, and model programs for the review and possible consideration by state and local-level system practitioners and stakeholders.

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## Interstate Compact for Juveniles (ICJ)

Daryl Liedecke  
Deputy Compact Administrator (Parole Transfers/Extraditions)  
(512) 490-7253  
Daryl.Liedecke@tjjd.texas.gov

David Hensley  
Probation Coordinator (A-L)  
(512) 490-7152  
David.Hensley@tjjd.texas.gov

Richard Mann  
Probation Coordinator (M-Z)  
(512) 490-7151  
Richard.Mann@tjjd.texas.gov

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## Interstate Compact for Juveniles (ICJ)

- **ICJ Statute found in Texas Family Code, Title 3, Chapter 60**
- **Statute provides for creation of ICJ Rules which also have force and effect of law**
- **Rules are voted by ICJ Commission**
- **Texas Juvenile Law Book, Chapter 18**

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## Interstate Compact for Juveniles (ICJ)

- ICJ Forms were updated this year; updated forms sent to all departments
- Forms available on TJJD website
- ICJ Rules will be voted on this year at ICJ Annual Business Meeting
- Webinar date for updated ICJ Rules Training TBD

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## Interstate Compact for Juveniles (ICJ)

### What does ICJ cover?

- Transfer of probation/parole supervision between states (90 days or more of supervision time remaining)
- Probation/parole youth travel between states
- Extradition between states for delinquent and non-delinquent youth and youth accused of offenses
- Transfer of supervision DOES include deferred adjudication

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## Interstate Compact for Juveniles (ICJ)

- When a home evaluation is requested, it is supposed to be completed within 45 days by the receiving state
- Progress reports due every 90 days unless youth behavior requires immediate report
- COVID means that some of these are delayed or supervision may not occur in person
- You may supervise as you would your own, including COVID protocols
- All states are handling the situation differently

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**Fiscal Monitoring and Independent Audits**

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**Fiscal Monitoring Partnership**

- Paul S. Alamo
- Grant Coordinators IV
- 512-490-7109
- [Paul.Alamo@tjjd.texas.gov](mailto:Paul.Alamo@tjjd.texas.gov)
- Probation.Independent.Audits@tjjd.texas.gov

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**Fiscal Monitoring Tips**

- Partnership with TJJD
- Networking with Chiefs
- Networking with State

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## Grants Monitored

- Grant A – State Financial Assistance
- Grant B – Border Children’s Justice Project
- Grant D – Harris County Leadership Academy
- Grant M – Special Needs Diversionary Program
- Grant R – Regional Alternatives (RDA) Program (Reimbursement)
- Grant S – Prevention and Intervention Demonstration Project
- Grant T – Prevention and Intervention- School Attendance

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## Monitoring Process

Notice Message submitted to Department Chief with the following attachments:

1. Formal Letter advising of monitoring with date/time
2. Grant Questionnaire
3. Grant Internal Controls Questionnaire
4. Monitoring Preparation Checklist
5. Monitoring Express

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## Salary Survey Example

- First Column: Employee Names
- Second Column: FY2021 Annual Base Salary
- Third Column: FY2020 Annual Base Salary
- Fourth Column: Percentage of Increase
- Salary increase between 8% - 12% require a waiver from TJJD
- Salary increases above 12% are not authorized

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## Independent Audits

Audit Requirements are the guidelines and are disclosed prior to September 30th of every year.

Audits are due March 1<sup>st</sup> of every year. Send the audit to one of the following:

- [Probation.Independent.Audits@tjd.texas.gov](mailto:Probation.Independent.Audits@tjd.texas.gov)
- [Paul.Alamo@tjd.texas.gov](mailto:Paul.Alamo@tjd.texas.gov)

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## Questions



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